

## GENERAL EMPLOYMENT APPLICATION

### JB's Bright Beginnings Two LLC

JB's Bright Beginnings considers all applications without regard to an applicant's race, color, creed, religion, age, gender, national origin, pregnancy, veteran status and/or disability or other legally protected class.

NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_ E-MAIL: \_\_\_\_\_

POSITION DESIRED: \_\_\_\_\_

DATE AVAILABLE TO START: \_\_\_\_\_

**Please list your prior work experience in Early Childhood Education or field related to position sought starting with your most recent place of employment. Please include up to three.**

EMPLOYER NAME:	<b>GENERAL JOB RESPONSIBILITIES</b>	
ADDRESS:		
TELEPHONE NUMBER:		
POSITION HELD:		LENGTH OF EMPLOYMENT:
REASON FOR LEAVING		
MAY WE CONTACT THIS EMPLOYER: Yes/No		

EMPLOYER NAME:	<b>GENERAL JOB RESPONSIBILITIES</b>	
ADDRESS:		
TELEPHONE NUMBER:		
POSITION HELD:		LENGTH OF EMPLOYMENT:
REASON FOR LEAVING		
MAY WE CONTACT THIS EMPLOYER: Yes/No		

EMPLOYER NAME:	<b>GENERAL JOB RESPONSIBILITIES</b>	
ADDRESS:		
TELEPHONE NUMBER:		
POSITION HELD:		LENGTH OF EMPLOYMENT:
REASON FOR LEAVING		
MAY WE CONTACT THIS EMPLOYER: Yes/No		

**EDUCATION:**

	NAME AND ADDRESS OF SCHOOL	COURSE OF STUDY	NO. YEARS ATTENDED	DEGREE/DIPLOMA
HIGH SCHOOL				
PROFESSIONAL CERTIFICATE				
UNDERGRADUATE COLLEGE/UNIVERSITY				
GRADUATE/ PROFESSIONAL DEGREE				
OTHER				

**You must attach to this application a copy of the Diploma/Certificate from your highest level of education achieved. Please also attach official copies of your undergraduate and/or graduate transcripts if applicable.**

**Please list any additional Educational/Specialized Training you have received related to the job for which you are applying:**

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**Please answer the following questions with yes or no:**

1. Are you at least 18 years of age? \_\_\_\_\_ Can you provide proof of your age if required? \_\_\_\_\_
2. Are you a U.S. citizen or have appropriate documentation to show you are eligible to work in the U.S.? \_\_\_\_\_  
(Proof of citizenship or immigration status will be required upon employment)
2. Are you available to work any time as scheduled between the hours of 6:45 a.m. and 5:00 p.m.? \_\_\_\_\_  
If No, please indicate the times you are available to work. \_\_\_\_\_
3. To your knowledge are you related to any child currently enrolled in this program? \_\_\_\_\_  
If yes, please list child's name and your relationship: \_\_\_\_\_  
\_\_\_\_\_
4. Have you ever been convicted of or have an indicated report of any crime against a child? \_\_\_\_\_
5. Have you ever been convicted of any crime or have pending criminal actions against you? \_\_\_\_\_  
If yes, please explain: \_\_\_\_\_  
\_\_\_\_\_

**Please attach copies of a recent (no more than 1 month old) Criminal Background Check, FBI Clearance and Child Abuse Clearance to this application. If you do not have these documents we will be happy to provide you with the forms and you may submit this employment application with a copy of the forms and the checks you have submitted to the state agencies. No hiring decision will be made until copies of these Clearances are on file with JB's. At the time of employment you will be required to provide JB's with the ORIGINAL CERTIFIED Clearances for your Employment File as required by State Licensing Regulations.**

**Please answer the following questions briefly but succinctly in the space allotted: You may be asked to expand upon your answers in an interview format.**

1. Why have you chosen to work in Early Childhood Education? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_